

# COPPER RIVER SCHOOL DISTRICT SUBSTITUTE APPLICATION

SSN: \_\_\_\_\_ PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

NAME: \_\_\_\_\_  
Last First M.I.

HOME ADDRESS: \_\_\_\_\_  
(or box number)

DATE OF BIRTH: \_\_\_\_\_

EMERGENCY CONTACT: \_\_\_\_\_  
Name Phone

SUBSTITUTE WORK INTERESTED IN: (Mark areas interested in)

- TEACHING
- AIDE
- OFFICE
- CUSTODIAL
- KITCHEN

Do you have an Alaska Teaching Certificate? (circle one) **Yes** **No**

\*\*\*A copy of your certification must accompany this application\*\*\*

Certificate # \_\_\_\_\_ Type: \_\_\_\_\_

## NOTE - FOR TEACHER SUBS:

A copy of your teaching certificate must be on file at the DISTRICT OFFICE prior to substitute becoming eligible for payment at the certified salary rate. Sub days worked prior to date certificate is received will be paid at the non-certified salary rate.

## COMPENSATION:

\$ 110/day Certified      \$ 80/day Non-Certified      \$ 9.80/hr. Classified

School(s) you wish to be considered as a substitute for:

1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# ***COPPER RIVER SCHOOL DISTRICT SUBSTITUTE APPLICATION***

Please submit, or have done, the following items with your substitute application:

- THREE LETTERS OF REFERENCE

- RESUME

- FINGERPRINTS - The District will submit current fingerprint cards to the FBI & State of Alaska at a charge of \$35 to applicant and \$59 to the District

- BACKGROUND CHECK - This can be done at the district office

- W4

- 1-9

- CERTIFICATION (If you are a certified teacher, an original teaching certificate must be on file at the district office)

- DIRECT DEPOSIT FORM

- AFFORDABLE CARE ACT DOCUMENTATION

Revised 11/16